

**ASEE North Midwest Section
Business Meeting Minutes
Holiday Inn, Fargo-West Acres, Conference/Director's Room
North Dakota State University, Fargo ND
October 18, 2013 (12:00 p.m.)**

1. The meeting was called to order at 12:10 PM by Mike Rother, Chair.
2. Dave Rogers (Conference Co-chair) welcomed everybody. He then invited Garry Smith (the dean of the College of Engineering, NDSU and honorary chair of the conference) to say a few words. Garry also welcomed all. He thanked everybody who was present, all the authors, reviewers, as well as the conference organizers.
3. Mike Rother moved to approve the minutes of the 2012 North Midwest Section Business Meeting. An attendee in the room seconded. There was no discussion, and the minutes were approved as distributed.
4. Mike Rother introduced the North Midwest Section Officers
 - Chair **Mike Rother** University of Minnesota Duluth
 - Secretary-Treasurer **Susan Schneider** Marquette University, Milwaukee
 - (absent but represented by **Cris Ababei**, Marquette)
 - Section Campus Rep **Charles Johnson** Minnesota State University – Mankato
 - Program Co-Chair **Dave Rogers** North Dakota State University, ECE
 - Program Co-Chair **G. Padmanabhan** North Dakota State University, CEE
 - Past Program Chair **Steven Covey** St. Cloud State University, MN
 - ASEE Zone III Chair **Charles McIntyre** North Dakota State University, CMEE

It was noted that nobody from the University of Iowa was present. Therefore, it was not known who the chair of the 2014 conference would be.

5. Financial report – prepared by Susan Schneider, Secretary-Treasurer. A handout with the BASS and Section balances was distributed. Cris very briefly reported on behalf of Susan and the main message was that the ending balances were positive.
6. North Midwest Section Update – Mike Rother made a call for nominations for the regular teaching awards.
7. Charles McIntyre discussed the upcoming North Midwest Section Conferences:
 - 2014 – University of Iowa
 - 2015 – Winona State University
 - 2016 – University of Manitoba

Charles also discussed on:

- Because Winona State University will not be able to organize the conference, the 2015 edition will be taken over by the University of Manitoba.

- Charles made a motion that the 2015 Zone meeting to take place at the Missouri University of Science & Technology in Springfield, MO. An attendee in the room seconded. There was no discussion, and the motion was approved.
8. Steve Covey presented the Edward F. Mikol Best Paper Award from the 2012 North Midwest Conference at the St. Cloud State University, MN
 - Project-Based and Active Learning in Computer Engineering Education Dr. Wei V. Shi, Dr. Ahmet Turkmen, Dr. Cheng Liu, Dr. Robert Nelson, Dr. Joe Bumblis, Dr. Don Olson Computer Engineering Department, University of Wisconsin – Stout
 9. Mike Rother presented the North Midwest Section 2013 Outstanding Educator Award to:
 - Dr. Kevin C. Craig Department of Mechanical Engineering Marquette University, Milwaukee WI
 10. ASEE Zone III Chair report. Charles McIntyre discussed some changes that would happen at the national conference – changes meant to mainly reduce costs.
 11. Mike Rother announced that he would step down and that Steve Covey was to replace him.

Mike also announced that Susan Schneider’s term ended and called for nominations for the position of treasurer. Mike nominated Susan again. There was a vote and everybody approved. Byron Garry of South Dakota State self-nominated for the position of Campus Representative. There was a vote and everybody approved.
 12. Resolution Committee Report - Charles Johnson acknowledged the efforts and contributions of various people and organizations that lead to a successful 2013 conference.
 13. Mike Rother adjourned the meeting at 12:30pm